



Global Adoption Program (Home Study Services - Local)

Schedule of Fees & Estimated Expenses

Effective March 1, 2024

The Barker Adoption Foundation is a private, non-profit child-placing agency licensed in Maryland, Virginia and the District of Columbia. Our adoption programs are financed primarily through adoption fees and donations. Fees for our domestic programs are on a sliding scale based on a comprehensive assessment of the total household income as verified in the initial, approved home study. We use combined family income as reported by parent(s) and verified by employer and tax reports to determine the sliding scale fee. A description of the program's associated fees and the schedule for their payment are included in the tables below. This document serves as a fee agreement between The Barker Adoption Foundation and the adoptive parent(s) named below.

Fee	Full Service	Payment Terms	Description / What to Expect
INTAKE			
Application Fee	\$550	Due at time of application submission	Review of application to establish initial program eligibility
Comprehensive Pre-Adoption Training (NTDC)	\$450/Couple \$250/Single	Due at time of course registration	Required 24 hour pre-adoption training course utilizing the National Training and Development Curriculum (NTDC)
Clinical Intake	\$350	Due when scheduling intake interview	Initial clinical interview
Home Study Admin Fee - GAP (Phase I HSPPS)	\$1,500	Due after intake meeting is complete and application is approved	Administrative support and consultation to complete required homestudy documentation
Technology Fee	\$250	Due after intake meeting is complete and application is approved	Access to electronic adoption paperwork portal (Fees paid directly to MyAdoptionPortal)
HOMESTUDY			
Home Study Fee - GAP (Phase II HSPPS)	\$1,000	Due prior to assignment of homestudy Social Worker	Homestudy interviews with Social Worker, family assessment and education, preparation of adoption homestudy document, and ongoing support from BAF staff
Homestudy Update (HSU)	\$575	Due prior to scheduling meeting; required in accordance with State and USCIS guidelines	Homestudy update interviews with Social Worker, administrative support and consultation to complete HSU documentation, and preparation of HSU document
POST-PLACEMENT			
Post-Match Process Fee (Phase III HSPPS)	\$1,500	Due at time of referral acceptance	Case management and support post-match, including clinical case conference as-needed. Three (3) post-placement visits and reports and coordination with placement agency. Country of origin, court, or agency may require additional reports.
Additional Post-Placement Visit One (1) Child	\$400	Due prior to additional visit	Any post-placement visit and report beyond those included in Phase III fee.
AS NEEDED SERVICES			
Pre-Placement Visit Fee	\$400	Due prior to pre-placement visit	Applicable when required by state licensing guidelines (e.g. Virginia).
Additional Adoptive Parent Training	\$20 - \$150	Due at time of course registration	Additional education may be required based on the specific needs of a family; these trainings can be online or in-person; fees are set by and paid directly to the provider

Homestudy Documentation Related Expenses	Variable	Due at time of documentation request	Fees associated with obtaining home study related documentation such as driving records, background clearances, employment verification and/or home inspections, etc. These fees are usually nominal and vary by state of residence and program requirements. Usually paid directly by family to service provider.
Homestudy Addendum	\$300	Due prior to scheduling meeting	Written changes to an approved homestudy report that require an additional meeting with the homestudy Social Worker
Post-Match Consultation	\$300	Due after match with a child	Post-Match Consultation with the BAF Post Adopt Department to receive personalized education, community resource referrals and support for matched families
Mileage & Travel Fees	Variable	Due prior to home visit	Mileage & Travel Fees are applicable for each in-home visit when families reside more than 50 miles from the BAF office in their state of residence; see Mileage & Travel Fee Addendum for rates
District of Columbia Adoption Finalization Fees	\$200 - Interim Report \$350 - Finalization Report \$350 - Court Appearance	Due prior to services being rendered	Finalization reports and services that may be required within the District of Columbia
Virginia Report of Investigation	\$350	Due prior to services being rendered	Finalization report that may be required within the Commonwealth of Virginia

ADDITIONAL THIRD PARTY FEES PAID THROUGH BAF

SERVICE	FEE
State and Federal Background Checks, Police Clearances, Child Protection Reports, Department of Motor Vehicle Reports, and Housing Inspections	Vary by State and County and range from \$10-\$70 per person per clearance
CAIRS My Adoption Portal Fee	\$250
Web-based Pre-Adoption Training	\$200 - \$600 based on BAF's current requirements

INTERCOUNTRY PROGRAM FEE NOTICE

If you are completing an intercountry adoption and Barker is acting as your primary provider, please review your country specific fee schedule. If you are only completing a home study, post-placement or post-adoption services with Barker and using a primary provider other than Barker, please consult that provider for specific fees as fees may vary depending on the primary provider and the country program selected.

Fees in Intercountry Adoption – Other than the home study and post-adoption or post-placement reports as outlined herein, the fees below vary in an intercountry adoption and depend on the country program and primary provider. The family will also be responsible for all fees due to their placement agency. Those fees are to be determined by the placement agency.

EXPENSE	DESCRIPTION
Homestudy	The expected total fees and estimated expenses for home study preparation and approval, whether the home study is to be prepared directly by the agency or person itself, or prepared by a supervised provider, exempted provider, or approved person and approved as required under § 96.47.

Adoption Expense in the United States	The expected total fees and estimated expenses for all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other costs related to providing adoption services in the United States.
Foreign Country Program Expenses	The expected total fees and estimated expenses for all adoption services that will be provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, and communications, and any other costs related to providing adoption services the child's country of origin.
Care of the Child	The expected total fees and estimated expenses charged to prospective adoptive parent(s) for the care of the child in the country of origin prior to adoption, including, but not limited to, costs for food, clothing, shelter and medical care; foster care services; orphanage care; and any other services provided directly to the child.
Translation and Document Expenses	The expected total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether the prospective adoptive parent(s) will be expected to pay such costs directly or to third parties, either in the United States or in the child's country of origin, or through the agency or person. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption, costs for the child's court documents, passport, adoption certificate and other documents related to the adoption, and costs for notarizations and certifications.
Contributions	Any fixed contribution amount or percentage that the prospective adoptive parent(s) will be expected or required to make to child protection or child welfare service programs in the child's country of origin country or in the United States, along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for.
Post-Placement and Post-Adoption Reports	The expected total fees and estimated expenses for any post-placement or post-adoption reports that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin.
Third-Party Fees	The expected total fees and estimated expenses for services that the prospective adoptive parent(s) will be responsible to pay directly to a third party. Such third party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees.
Travel and Accommodation Expenses	The expected total fees and estimated expenses for any travel, transportation, and accommodation services arranged by the agency or person for the prospective adoptive parent(s).

BAF STATEMENT ON ADDITIONAL EXPENSES

The Barker Adoption Foundation does not customarily charge additional fees and expenses beyond those disclosed in this contract. In the event that unforeseen additional fees and expenses are incurred in the foreign country, the Agency charges such additional fees and expenses only under the following conditions:

- (a) the fees and expenses are disclosed in writing to the prospective adopting parent(s);
- (b) specific consent of the prospective adopting parent(s) is obtained before expending any funds in excess of \$1000 for which the agency will hold the prospective adopting parent(s) responsible; and
- (c) Written receipts are provided to the prospective adopting parent(s) for fees and expenses paid directly by the Agency to the intercountry program.

REFUND POLICY

Barker has established a fee structure permitting applicants to pay agency fees in phases over the course of the adoption process. Because Barker’s work with applicants is ongoing, and because applicants pay fees as services are rendered, fees cannot be refunded for services already rendered. Any returns should be on a case-by-case basis, at the discretion of Barker.

The refunding of international fees varies by country. Although Barker will make a diligent effort to obtain refunds of any international fees paid to a foreign authority/service provider/contractor, it cannot guarantee a refund. If applicants withdraw from the adoption process for any reason, or if the adoption fails for any reason, Barker cannot guarantee the return of any portion of the international fees. If fees are returned, Barker will approve the refund decision and return the fees to the applicants within sixty days.

Fees paid to CEAS through Barker for the purposes of Hague monitoring and oversight are non-refundable.

INFORMATION DISCLOSURE

If a family fails to properly disclose information, misrepresents material on the application or during the home study process, or in any way places the agency and its interests at risk, The Barker Adoption Foundation reserves the right to terminate the adoption process without providing any refund. The Executive Director or the Domestic Program Director retains the right to assess individual cases and determine refunds for atypical cases.

I/we, the undersigned, have read and understand the above fee schedule. I/we understand that The Barker Adoption Foundation reserves the right to terminate, without liability or obligation, its consideration of an applicant at any point before the child(ren)’s entering the family’s custody. The Barker fees set forth in this agreement will not change during the course of this adoption, unless additional requirements are placed on the Baker Adoption Foundation by virtue of us moving to, and needing to comply with, the requirements of another jurisdiction or, if additional requirements are placed on Barker Adoption Foundation by the sending country, state, attorney or placement agency. This may include, but will not be limited to, a request for additional home visits or reports. Fees are due for all services rendered, regardless of whether a child is placed and regardless of who terminates the process.

This agreement does not supersede the terms of the Service Agreement, dated, _____ which remains in full force and effect.

Home Address

Adoptive Parent Signature

Date

Adoptive Parent Signature

Date

The Barker Adoption Foundation
Representative Signature

Date

PLEASE NOTE: Most fees for The Barker Adoption Foundation may be paid by check or credit card. Placement Fee must be paid by certified check, cashier’s check or wire transfer.